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CONSTITUTION

ARTICLE I - Name

This organization shall be known as the **Albany Yacht Club, Inc.**

ARTICLE II - Corporate Seal

The corporate seal shall be 1^{15/16} inches in diameter and consist of two circles, one within the other, with the Club burgee in the center of the inner circle having fourteen stars above, and with "Organized in 1873" below; in the upper segment between the circles, the name "**Albany Yacht Club**" and in the lower segment "Incorporated 1905" with a star on either side between the segments.

ARTICLE III - Objectives

The object of this Club shall be to promote safe and enjoyable boating, the recreation of its members, while serving as a steward to New York's inland waterways. The club promotes fellowship and inclusiveness among our members, their families and guests, Mohawk-Hudson yacht Council, and other boating organizations. We maintain a high standard of excellence in our operations and facilities to safeguard the club's legacy for the future.

ARTICLE IV - Membership

Sec 1 any person at the age of 18 is eligible for membership. All references to members shall be non-gender specific.

Sec 2 *Regular Members* in good standing shall have full rights and privileges of the Club, shall be entitled to attend, speak and vote at regular meetings, to vote on applications for membership, to hold office, and shall hold equity in the property of the Club.

a. Regular member shall incorporate the term unit membership.

B. Unit membership is defined as a regular member and their significant other. Significant other shall be considered the same as the member with only one vote per unit membership.

c. Only one member of a unit may serve as a member of the board at any given time.

Sec 3 *Social Members*: in good standing shall be entitled to all the privileges of the Club, shall be entitled to attend regular

meetings, shall be entitled to speak at meetings but may not vote.

- a. May work on or chair committees but may not be the house chair.
- b. They may not hold office or hold equity in the club.

Sec 4 *Honorary Members* may, upon the recommendation of the Board of Governors, be proposed and elected for a period of three years at any regular meeting. They shall be exempt from payment of initiation fees and dues and shall be entitled to privileges of the Club, except voting, holding offices, and membership docking: they shall have no equity in the Club property.

Sec 5 *Life Honorary Membership* may be made available, upon recommendation of the Board of Governors and upon being voted at a regular meeting, to any former member or spouse of a deceased member. The rights and privileges of such members shall be the same as those of Honorary Members.

ARTICLE V - Applications for Regular and Social Membership

Sec1 each application for membership must be on a printed form approved by the Board of Governors.

Sec2 any request for an application form should be submitted to the membership chair person.

Sec 3 each application will be received by the membership chair.

Sec 4 an application will be accepted for consideration only if accompanied by payment in an amount equal to the initiation fee, background check fees, and required dues plus applicable taxes on same.

Sec 5 the membership chair will, upon receipt of an application, forward accompanying moneys to the Treasurer with a copy of the application, post a copy of the application on the Club bulletin board. A copy may also be provided to the investigating committee.

Sec 6 an application must be posted during at least one General Membership Meeting before being voted upon at a subsequent general meeting.

Sec 7 The Membership Chair and or Investigating Committee will present its findings to the Board of Governors and the Board will recommend

acceptance or rejection of the application at its meeting preceding the Regular Meeting at which the application is to be voted upon.

Sec 8 Applications will be voted upon at a Regular Membership Meeting with a two-thirds vote of the voting members present required for acceptance of the applicant as a member.

Sec 9 Membership shall be counted from the date of the meeting at which the member's application is approved under the preceding section.

A. A new member shall be sworn in at the next regular membership meeting or at the next meeting the member attends.

B. Such swearing in shall be ceremonial and have no bearing on the member's standing.

Sec.10 an applicant accepted for membership shall serve a probationary period of one year from the time of acceptance and all financial obligations to the Albany Yacht Club are meeting.

a. They shall have full rights, privileges and duties of membership, but can be dropped from the membership rolls at any time during the probationary period by action of the Board of Governors, without right of appeal.

b. A probationary member separated from the Club by such action shall be refunded the initiation fee except that any money owed the Club shall be first taken there from and applied to the debt.

Sec11 a social member in good standing may propose to transfer to regular membership by notifying the Secretary in writing together with payment of the difference in initiation fees and dues of social and regular membership.

A. The Secretary will forward moneys received to the Treasurer and will present the proposal to transfer at the following Board of Governors' meeting.

B. The proposal to transfer will be accepted or rejected by the Board of Governors.

Sec 14 Regular members in good standing may propose to transfer to social membership by notifying the Secretary in writing.

A. The Secretary will present the proposal for transfer at the following

Board of Governors meeting.

B. The proposal to transfer will be accepted or rejected by action of the Board of Governors.

ARTICLE VI - Officers

Sec 1 The Officers of the **Albany Yacht Club** shall be Commodore, Vice Commodore, Rear Commodore, to be known as Flag Officers, Secretary, Treasurer, to be known as Staff Officers, Board of Governors. All officers must be full regular members in good standing.

Sec 2 The Board of Governors shall consist of the three Flag Officers, the two Staff Officers and five elected members who shall hold no other office.

Sec 3 Flag Officers and Staff Officers shall be elected for a term of one year.

A. Members of the Board of Governors shall be elected for a term of two years.

ARTICLE VII - Duties of Officers

Sec 1 **COMMODORE** it shall be the duty of the Commodore to preside at all meetings of the Club and of the Board of Governors, takes command of the fleet, and enforces all laws and regulations of the Club.

A. He shall appoint a Fleet Captain, Fleet Surgeon, and Measurer, and all Chairmen of Committees except as otherwise provided. He shall call special meetings whenever he may deem it necessary, or upon request of one-third of the regular membership. He shall be an ex-officio member of all committees.

Sec 2 **VICE COMMODORE**: it shall be the duty of the Vice Commodore to assist the Commodore in the discharge of Commodore duties, and to officiate in commodore absence.

Sec 3 **REAR COMMODORE**: It shall be the duty of the Commodore in the discharge of their duties and officiate in their absence.

Sec 4 **SECRETARY**: It shall be the duty of the Secretary to keep a true record of the proceedings of all Regular Club Meetings, Board of Governors Meetings, and Special Meetings.

A The Secretary shall keep a correct up-to-date roll of the Club membership including the date each member was elected to

membership. The Secretary shall promptly notify applicants of their election to membership.

B the Secretary shall provide a membership card to a new member upon the Secretary election to membership and to each member yearly, in January.

C the Secretary shall conduct correspondence of the Club as directed by the Board of Governors or the membership.

D the Secretary shall be the repository of all Club documents and records except those specified as being in the custody of the Treasurer.

E. In case of the Secretary inability to attend any meeting, the Secretary shall cause the necessary books and papers to be conveyed to the Commodore at the place of the meeting.

F. the Secretary shall make a yearly report on membership at each annual meeting.

G. He shall keep the Treasurer fully informed on all changes in club membership.

H. Secretary shall perform such other duties as are incumbent upon the office.

Sec 5 TREASURERS it shall be the duty of the Treasurer to receive all moneys due the Club, and to pay all bills contracted by it, only and when properly approved by the Board of Governors or general membership, keeping proper vouchers and accounts of same.

A. Treasurer shall keep a correct account of all business transactions in books provided for that purpose.

B. Treasurer shall have custody of all contracts and financial documents, and all funds of the Club.

C. Treasurer shall attend all meetings of the Board of Governors and submit to them each month a full report of all financial transactions current to that meeting.

D. Treasurer shall report to the Board of Governors all members three months in arrears.

E. Treasurer shall be ex-officio, a member of the Finance committee.

F. At the annual meeting, Treasurer shall submit in writing a full report of the financial condition of the Club, said report to be filed with the Secretary.

G. Treasurer shall be bonded in an amount to be determined annually by the

Board of Governors, cost of said bond to be defrayed by the Club.

Sec 6 BOARDS OF GOVERNORS: The Board of Governors shall have the general management and control of the affairs, funds and property of the Club. The Board shall have full power and it shall be its duty to carry out the purposes of the Club according to the Club Constitution and By-Laws.

- a. Treasurer shall cause to be made available all financial books and records for the annual outside audit directed to be made by the Board of Governors. Board shall authorize the all purchases and sales, provided that no expenditure over two thousand dollars each month shall be made unless approved at a general membership meeting except that when an emergency is declared by the Board of Governors.
- b. When an emergency is officially declared any emergency expenditures shall be approved by a 2/3 majority of the Board of Governors either by written, electronic communications or by vote at an Emergency meeting of the Board of Governors.
- c. The Board of Governors shall communicate, in writing or electronic media a notice of Emergency to all regular members, such notice shall clearly describe the reason of Emergency Declaration and any estimated costs of response.
- d. Where practicable, competitive bids shall be solicited.
- e. The Board shall negotiate all contracts and audit all bills against the Club.
- f. The Board of Governors shall appoint three members, not officers, to the Audit Committee.
- g. The Board shall make and enforce all house rules for the governance of the membership and the docks.
- h. The board of Governors shall appoint three members, not officers, to the Audit Committee.
- i. The Board shall make and enforce all house rules for the government of the members the floats.
- j. J The Board shall appoint the Chairman of the House Committee.
- k. The Board shall have the direction of all employees of the Club and shall regulate their compensation.
- l. The Board shall have charge of the distribution of dock space. The dock space shall be allocated by the needs of the club and boat size. The board shall consider member seniority with boats of similar size. A member may appeal to the board concerning any dock assignment
- m. The Board shall have the power to suspend or recommend expulsion

of any member for violation of the Constitution and or By-Laws, or for conduct improper or prejudicial to the interests of the Club, subject always to an appeal to the membership.

- n. The Board shall meet at the call of the Commodore and at least once a month. A majority of the Board shall constitute a quorum. Full and correct minutes of the Board meeting shall be read whenever called for by a majority at a membership meeting.
- o. The Board shall make a yearly report in writing at the annual meeting, said report to be filed with the Secretary.
- p. Written request by at least six Board members shall be sufficient to call a special meeting of the Board of Governors provided that all Board members are given advance notice by written or electronic means.
- q. Actions taken by the Board of Governors shall be by a majority vote of all Board of Governors or by a majority of Board members present and voting at a regular or special meeting of the Board, except that the Commodore shall vote only to break a tie vote

Sec 7 all officers shall serve without compensation.

Sec 8 Officers elected at the annual election shall be installed at the annual meeting and shall hold office until the next annual meeting or until their successors are installed.

Sec 9 A vacancies in the office of Commodore or Vice Commodore shall be filled by promotion of the Flag Officer next in rank.

- a. A vacancy in any other office shall be filled by the Board of Governors and the person so designated shall serve the unexpired term or until a successor is elected and installed.

Sec 10 Any Officer who fails to perform their duties may be removed from office by action of the Board of Governors.

Sec11 Any Officer who fails to attend three consecutive meetings of the Board of Governors may be removed from office by action of the Board of Governors.

Sec12 Any Officer or Director who violates Alcoholic Beverage Control, regulations shall be immediately removed from office.

Sec 13 in the absence of all Flag Officers, the members of the Board of Governors shall elect one of their members to preside over a Club or Board of Governors meeting.

ARTICLE VIII - Election of Officers

Sec 1 The annual election of Officer shall take place on the date of the Regular December meeting.

Sec 2 Each year there shall be elected two or three members of the Board at the December meeting.

A. Board of Governors to serve for two years.

Sec 3 Regular members not indebted to the Club shall be eligible to vote at the December meeting during elections.

A. If the regular member is either ill, seasonably out of the area, or for other reasons not able to attend the December meeting, they may cast a sealed ballot received by the Secretary or an Inspector of Elections at the Club's address on or before the date of Election.

Sec 4 for all elections, the Secretary shall provide ballots, clearly designating for each officer the length of term to be served, number of persons to be elected, and the names of all nominees.

a. In voting, members are to make a mark next to the name of the candidate of their choice, in accordance with instructions on the ballot.

Sec 5 any ballot cast which shows a vote for more than the designated number of persons to be elected for an office shall be void for that office.

Sec 6 No write-in ballots or votes are allowed.

Sec 7 those candidates receiving the most votes for an office shall be elected to that office.

A. In the event of a tie vote for any office another election shall be held, for that office only, at the start of the next meeting.

Sec8 Nominations for Officers shall be made at the November meeting. Nominees must be present at the meeting and must indicate their willingness to serve.

a. If a nominee is unable to be present they must, in order to accept a nomination, have a signed statement on file with the Secretary at the meeting, indicating their willingness to serve.

Sec 9 Nominating petitions in addition to nominations at the November meeting, a candidate may be nominated by a petition.

- a. The petition, signed by at least one-quarter of the Club's regular members, may be presented to the Secretary, for inclusion of the candidate's name on the ballot, at least one week before the December meeting.
- b. The petition must be accompanied by a signed statement indicating the candidate's willingness to serve.

Sec 10 Inspectors of Election: After nominations for all Officers are closed at the November meeting, the members present shall nominate and elect by voice vote or by count, three Inspectors of Election regular members not candidates for any office.

A. It shall be the duty of these Inspectors to procure from the Secretary before the December meeting, a list of the members entitled to vote; to obtain a signature from each member voting; to guard the ballot box;

B. at the end of the election, to count the votes and report the results to the Club immediately; to file the cast ballots with the Secretary

ARTICLE IX - Committees

Sec 1 All Chairmen of Committees except for the House, Finance, and Audit Committees, shall be appointed by the Commodore. Members of each committee shall be appointed by the Chairman of the committee unless otherwise provided.

Sec 2 All Committee Chairmen shall keep a full and complete record of all receipts and disbursements, turning over to the Treasurer each month, all surplus funds.

Sec 3 Each Committee Chairman shall report activities of the Committee and all receipts and disbursements monthly at the Board of Governors and/or regular membership meeting and shall make an annual report in writing at the annual meeting, which report shall be filed with the Secretary

Sec4 HOUSE: The Board of Governors shall appoint the Chairman of the House committee who shall be responsible to the Board.

- a. The house committee chairperson shall be responsible for the

operation of the Clubhouse and for the enforcement of all House Rules.

- b. The bartender on duty, assigned by the Chairman, is considered to be on the House committee and is responsible for the Clubhouse and enforcement of House Rules in the absence of the house chairman.

Sec 5 ENTERTAINMENT: The Entertainment Committee Chairman shall promote and have charge of social affairs and entertainment which in their judgment, with the approval of the Board of Governors will conduce to the benefit of the Club and entertainment of its members.

Sec6 FLOAT: The Chairman of the Float Committee shall be responsible for installation, maintenance and haul out of the floats. They shall be responsible for allocation of members' float space in accordance with rules promulgated by the Board of Governors.

- a. No boats greater than 50 feet in length overall shall be allowed to be docked in the Members Float Space.

Sec 7 FUEL: The Chairman of the fuel Committee shall be responsible for transient dock rentals and fuel sales.

Sec 8 AUDIT: The Audit Committee shall consist of three members, not officers, appointed by the Board of Governors for a term of one year to run from March 1 to the last day of February.

A. It shall be their duty to examine and audit the financial accounts and inventories of the Club, of every nature, at least once a year and when so instructed by the Board of Governors. After each examination they shall make a full report in writing to the Board of Governors, which report shall be filed with the Secretary.

B. Their final report covering all financial transactions of the fiscal year, January 1 to December 31, shall be submitted in detail in writing at the March meeting of the Board of Governors and at the March regular meeting.

C. Two members of this Committee shall constitute a quorum. The committee members shall elect the Chairman from among themselves.

Sec 9 INVESTIGATING: The membership chairman and two members

of the investigating committee shall be appointed by the commodore. It shall be their duty to carefully investigate all applicants for membership and to present their findings to the Board of Governors.

Sec 10 BUILDING AND GROUNDS: The Chairman of the Building and Grounds Committee shall be responsible for maintenance of the Club buildings and grounds and for inventory of all Club equipment.

Sec 11 FINANCE: The Finance Committee, consisting of the Treasurer-elect and two other members appointed during December by the Commodore-elect, shall devise a budget for the coming year January 1 to December 31.

A. The proposed budget shall be presented, amended and approved by the Board at its February meeting and presented to and approved by the membership at the February regular meeting.

B. The Committee shall elect its own Chairman. The two appointed committee members shall assist the Treasurer in overseeing the financial affairs of the Club.

Sec 12 FLEET SURGEON: The Fleet Surgeon shall be appointed by the Commodore and shall look after the sanitary condition of the fleet and perform such other duties connected with their office as the Commodore may direct.

Sec 13 FLEET CAPTAIN: The Fleet Captain shall be appointed by the Commodore and perform such duties connected with their office as the Commodore may direct.

Sec 14 MEASURER: The Measurer shall be appointed by the Commodore. The measure shall keep a correct list of the names and ownership of, and verify dimensions of, each boat enrolled in the Club, and perform such duties connected with their office as the Commodore may direct.

Sec15 Additional Committees and committee Chairmen may be appointed by the Commodore as require

ARTICLE X - Smoking

Smoking is not permitted in any building as per NYS law or on the Gas dock.

ARTICLE XI - Charges Against, Reprimand, Dismissal of a Member

- Sec 1 Charges against a member for stealing from the Club, violating the Constitution, By-Laws, or House Rules, or otherwise behaving in a manner unbecoming a member of the Albany Yacht Club may be brought by a member or members.
- Sec 2 Charges must be presented to the Board of Governors in writing, stated in specific terms, and signed by the member(s) presenting them.
- Sec 3 Upon receiving written charges against a member, the Board of Governors shall act as it sees fit, either dismissing the charges, reprimanding the charged member with or without suspension of rights and privileges for a period not to exceed one month, or recommending expulsion of the charged member from the Club.
- Sec 4A member reprimanded by the Board shall, upon their request, be provided the opportunity to a hearing before the Board with their accuser(s) present.
- a. After holding such hearing, the Board of Governors shall act as it sees fit, either withdrawing the reprimand and any penalty, keeping the reprimand on file, but lifting any penalty, or keeping with its original decision.
 - b. Action by the Board under this section may be appealed to and overturned by the membership at a regular meeting.
- Sec 5 Before recommending expulsion of a member from the Club as a result of charges presented, the Board must provide the charged member with the opportunity to a hearing before the Board with the member(s) presenting the charges present.
- Sec 6 When the Board recommends expulsion, the matter shall be voted upon at the next general membership meeting, and all regular members shall be so notified through the secretary.
- Sec7 A charged member recommended for expulsion by the Board of Governors has the right to appeal to the membership at the regular meeting at which the vote to expel will be taken, but they must be absent during the vote.

Sec 8 a two-thirds vote of all voting members present shall be required for a member to be expelled from the Club.

Sec 9 An expelled member may not be entitled to a refund of any moneys payable and paid to the Club and shall be liable for payment of any moneys payable but unpaid at the time of their expulsion.

ARTICLE XII - Meetings

The regular meetings of the Club shall be held on the second Tuesday of each month. The annual meeting shall be on the second Tuesday in January.

a. The Commodore may change the date of a meeting by notifying the members through the secretary.

b. Ten members at a regular meeting shall constitute a quorum.

ARTICLE XIII - Amendments

Sec 1 This Constitution may be amended as follows: Proposed amendments must be submitted in duplicate in writing and read at a regular meeting.

A. The Secretary shall file one copy and post the other on the bulletin board where it shall remain until the next regular meeting when it may be voted upon. A majority vote of all voting members present shall be necessary to adopt same. The notice of said meeting must state that an amendment to the Constitution is to be voted upon.

Sec 2 all questions of construction of the constitution or By-Laws shall be decided by the Commodore and such decision shall control until reversed or altered by a two-thirds vote of all Members present

By-Laws

CHAPTER I - Initiation Fee

1. The initiation fee for regular membership to this club shall be \$1,500.00 plus tax due upon acceptance. In very extenuating circumstances, the board may allow a payment plan.
2. The initiation fee for social membership to this club shall be \$300.00 plus tax due upon acceptance.

CHAPTER II - Dues and Club Fees

Sec 1 the dues for regular members shall be \$300.00 plus tax per year, payable annually in advance, by January 31 each year.

- A. The dues for social members with no hours shall be \$180.00 plus tax per year, payable by January 31
- B. The dues for social members doing 10 hours are \$100.00 plus tax per year payable by January 31.
- C. For new members, annual dues shall be pro-rated from the month accepted for membership. A member who resigns shall not be entitled to a rebate of dues payable and paid in advance.

Sec 2 Late fees are as follows;

- A. Regular dues \$300+tax after January 31st an immediate \$100.00 penalty and \$25.00 additional per month late fee until paid.
- B. Social no hours dues are \$150+tax after January 31st an immediate \$50 penalty and \$15 per month late fee until paid.
- C. Social with 10 work hours dues are \$100+tax after January 31st an immediate \$30 penalty and \$10 per month late fee until paid.

Sec 3 any member not paid by May 1st. Three months in arrears for dues or any other indebtedness shall be suspended from the club at the next regular meeting.

- a. They shall again be so notified and their name with the amount of indebtedness shall be posted on the Club bulletin board.
- b. If their indebtedness still remains unpaid at the next regular meeting, they shall be dropped from the roll and notice of such

action shall be mailed them by the Treasurer.

Sec 4 The Board of Governors, at their discretion, may reinstate any member who has been dropped from the roll under the previous section, upon receipt of their written application, accompanied by payment of all arrears to date of reinstatement.

Sec 5 No member three months in arrears shall be eligible for any office, nor shall have the right of speaking or voting on any question at any meeting.

Sec 6 Dockage: Dockage fees and all supporting documentation shall be due the last day of February.

A. Those members failing to submit payment in full along with their insurance documentation and signed dockage request form by the last day of February shall be assessed a penalty amounting to 25% of their dockage fee per month until paid.

B. As of March 1st the unpaid member shall also immediately revert to the bottom of any dockage wait list and any dock space previously assigned to that member may be assigned by the float chairman to any other person on the qualified dockage list.

C. Any member in arrears may not keep their boat at the club's docks.

Sec 7 winter yard Storage and Crane Fees:

A. Application for yard storage must be submitted to the yard chairman on or before August 15th.

B. Payment for winter storage and or crane fee is due by September 1st.

C. A late fee of \$100.00 shall be assessed after that date and payment in full shall be due by October 1st.

D. Any member not paid by October 1st may be denied space in the yard storage.

Sec 8 Extenuating Circumstances:

A. In extenuating financial circumstance such as severe illness or loss of employment, any member may request a payment plan to cover their financial obligations by speaking with the treasurer or commodore.

B. Such a payment plan must be ratified by the board of directors

before becoming effective.

- C. As long as the payment obligations are fulfilled as agreed to under such a payment plan, the member shall be considered current with respect to their financial obligations and not subjected to late fees.

Sec 9 Waiver of penalties in extraordinary circumstances:

- A. The board may in its sole discretion may waive or modify late fee requirements in legitimate extraordinary circumstances at the request of the affected member. Nothing herein shall be considered precedent setting as each member's case shall be considered on its own merits.

Sec10. Any Regular Member who works in excess of 100 documented hours in a calendar year shall receive a discount on dockage for the following year as follows.

- A. For each hour worked in excess of 100 hours, a \$5 discount shall be applied against the member's total dockage fee, up to 50% of the total fee, excluding electric and cable TV charges.
- B. The Member shall continue to submit his or her dock application with full payment and this discount shall be refunded during the year, once verified by the Board of Directors. This shall become effective for the year beginning January 1, 2015."
- C. For example, a member who works 150 hours in a year would receive a discount toward the following year's dockage of \$250 (50 hours x \$5). This discount may not exceed 50% of the member's total dockage cost."

CHAPTER III - Order of Business

Sec 1 the following order of business shall be observed at the regular meetings, and shall not be departed from, except by a two-thirds vote.

1. Roll call
2. Reading minutes of previous meeting.

3. Reports of officers and committees.
4. Balloting for members.
5. Unfinished business.
6. Miscellaneous business.
7. Installation of officers.
8. Adjournment.

Sec 2 In case of dispute as to order and debate, Robert's Rules of Order shall govern.

CHAPTER IV - Polls and Annual Reports

Sec 1 at all elections the polls shall remain open from 6:00 PM to 8:00PM

Sec 2 all *annual* reports shall be in writing and, if accepted, filed with the Secretary.

CHAPTER V - Complaints

Any member having a complaint shall submit same in writing to the Board of Governors. Upon receipt of such complaint the Board of Governors shall meet and take action thereon as soon as practicable.

CHAPTER VI - Distinguishing Signals, Pennants, etc.

Club Signal - The distinguishing signal of this Club shall be a pointed burgee; its width to be two-thirds of its length, its device a letter A in blue, center bar being a right angle, the apex of said angle pointing to the head of the flag. Three stars in red on a white field placed one in each of the three comers of the burgee.

Flag Officers when in commission shall fly their respective signals:

Commodore's Flag - The Commodore shall fly a rectangular flag, the device to be a white fouled anchor, flukes down, surrounded by a circle of white stars on a blue field.

Vice Commodore's Flag - The vice Commodore's flag shall be the same as the Commodore's on a red field.

Rear Commodore's Flag- the Rear Commodore's flag shall be the same as the Commodore's with a blue device on a white field.

Fleet Captain - The Fleet Captain's flag shall be the same as the Commodore's with red device on a white field.

Night Signal - The night signal of this Club shall be a red light placed above a green.

All private signals to be registered with the Secretary.

Uniform - Jacket of blue cloth with black or gilt buttons and regulation device on sleeves.
Blue cloth or white trousers.

CAP DEVICE

1. **Commodore** - Two crossed fowl anchors, gold, with club flag on disc in center, and three gold stars, one above and one at each side of device.
2. **Vice Commodore** - Same as Commodore, omitting the star above device.
3. **Rear Commodore** — Same as Commodore, omitting stars at the sides of the device.
4. **Secretary** - A half-inch maple leaf in gold placed above device.
5. **Treasurer** - A half-inch acorn in gold placed above device.
6. **Fleet Surgeon** - A half-inch right angle, bright red cross with arms of equal length placed above device.
7. **Measurer** — a half inch gold bar placed above device horizontally.
8. **Fleet Captain** - Same as Commodore, omitting stars, with an anchor in gold half- inch long above device.
9. **Captains** (owners of yachts registered in the Club to be known and designated as Captains) - Two crossed fowl anchors, gold, with Club flag on disc in center.
10. **Members** - Same as Captain, omitting one anchor, the remaining anchor to be perpendicular, flukes down.

CHAPTER VII - Changes in Yacht Ownership

A member buying or selling a yacht shall at once notify the Measurer, and similar notice shall be given of all changes in dimension, motors, private signals, etc

CHAPTER VIII - Assessments

Sec 1 Members shall be responsible for their guests at all times and shall see that their conduct and the conduct of their guests shall in no way interfere with the rights of other members and guests.

Sec 2 The maintenance and operation of the Club shall be the responsibility of each and every member.

Sec 3 Each year, a duty roster will be posted listing the Fridays, Saturdays, Sundays, and holidays to be covered. Members are expected to assume the responsibility of the Club operation for one or more of these days, under direction of the House chairman.

Sec 4 At the beginning and end of the boating season, all members are

expected to volunteer their services to the Building and Grounds Committee, Float. Committee, or any other committees appointed by the Commodore.

Sec 5 a roster shall be kept in which each regular member volunteering their services shall record the date and hours worked. Each entry shall be verified by the appropriate Committee Chairman.

Sec 6 If at the completion of a year's operation, January 1 to December 31, any regular member shall not have contributed at least 35 hours work and assumed their responsibility.

- a. They shall be assessed the sum per hour equal to the discounted docking rate for each hour not worked,
- b. If the member has docking privileges, additional dock fees equal to the discount given on the docking rate time the number of feet of overall boat length, including projections.

Sec 7 Any release from the 35 hours of work or its related assessment may be applied for during the month of January following the year in question by presenting valid reason(s) to the Board of Governors of the Club who must vote unanimously for approval before release is granted.

Sec 8 Any member subject to the assessment by reason of not working the agreed upon 35 hours must pay said assessment in full on or before May 1 following the year for which the assessment is levied.

- A. Any social member subject to the assessment by reason of not working the agreed upon 10 hours must pay said assessment in full on or before May 1 following the year for which the assessment is levied.

Sec 9 the above Sections notwithstanding, any member who has been a regular member for at least 15 years and whose chronological age in years plus years of membership total ninety or more shall be exempt from the work hour assessment.

CHAPTER IX - Amendments

These By Laws may be amended as follows:

- a. Proposed changes must be submitted in duplicate and in writing and read at a regular meeting.
- b. The Secretary shall file one copy and post the other on the bulletin board where it will remain until the next scheduled meeting when it may be voted on.
- c. A majority vote of all voting members shall be necessary to adopt same.
- d. The notice for said meeting must state on same that a change in the By Laws is to be voted upon.

CHAPTER X - Suspension of By-Laws

Any article in these By-Laws may be suspended by a two-thirds vote of the members present such suspension shall terminate with the meeting at which it is ordered.

NOTES:

DATE:

COMMENTS